



Minutes

**May 18, 2016
1400**

I. Call to Order

Rod Bell called to order the meeting of the Northern Kentucky Emergency Planning Committee at the Kenton County Emergency Management; 303 Court Street, Covington, KY 41011

II. Pledge of Allegiance

Rod Bell led the pledge of allegiance.

III. Roll Call

Present

Carl Agner
Kelly Aylor
Rodney Bell
Dave Guethlein
Steve Hearne
Steve Hensley
Valerie Hines
Mark Ihrig
Charles Korzenborn
Chuck Korzenborn
Kirk Reinhart
James Sparks
Bob Stark
William Turner
Kevin Unkraut

IV. Introduction of Guests

None

Approval of minutes



There was a motion to approve the minutes from the March 30, 2016 meeting. The motion was seconded and approved by unanimous vote.

VI. Committee Reports

Planning Committee

Committee Members: William Fletcher, Rick Watkins, Valerie Hines, Greg Buckler, David Guethlein, Kelly Aylor, Kevin Unkraut, Chuck Korzenborn & Kirk Reinhart

No discussion.

Grant Committee

Committee members: William Turner, Rod Bell, Bob Stark, Mark Ihrig, Steve Hensley, James Pilcher & James Sparks

There has been no activity with the Grant Committee. It was mentioned that the money received this year would help pay for Tank Truck Emergency Response training. This is the same type training that was conducted last year.

Training Committee

Committee members: Kelly Aylor, Chuck Korzenborn, Kirk Reinhart, Bill Turner, Steven Hearne, Stella Barber & Dave Guethlein

William Turner discussed an available training course. The course is called "Saving Those Who Save Others". There have been at least five suicides with police and fire personnel in last couple of years. The course is designed to educate the attendees on suicide awareness and prevention. The cost of a class for up to 35 attendees is \$1200. Mr. Turner presented having one class from 8-12 and another from 1-5 on the same day. He will look into this option to see if in doing so the committee could be offered a discount. There was a motion by Steve Hensley to approve the training as presented with the condition of finding out if an extra day of classes could be filled by local agencies. Mark Ihrig seconded the motion. All were in favor.

Rod Bell reminded the committee members of their training requirements. All committee members are required to attend ICS 100 and ICS 200 classes.

Compliance Committee

Committee members: William Turner, Mark Ihrig, Steve Hensley, Jack Scheben & Kelly Aylor

William Turner met with the Campbell County Attorney to discuss revisions to the Campbell County Hazmat Ordinance. Changes will be made with the wording so that the ordinance matches State Law. When completed the ordinance will be shared with Boone and Kenton counties.

V. Presidents Report

Rod Bell thanked all of the committee members and guests who are active in the NKEPC. Mr. Bell informed the committee of the various ways the public is being educated. This education has been accomplished through the Bus Wrap, training, the phone app, website and multiple flyers such as Shelter In Place.



VI. Secretary/Treasurers Report

A \$2900 bill was received from the vendor that supports the committees' phone app. Research shows 244 people signed up for app notifications making the cost \$12.25 per person. The App is a benefit but more people need to be reached. A call will be made to OCV-myemaapp to discuss ways to increase community participation. It was mentioned that Hamilton County has 1400 app downloads and other smaller counties have over 1000 downloads. Before cutting large checks, a check and balance is needed in order to proceed. The Committee Secretary will discuss large invoices with the President and one other member before advancing payment.

The beginning balance on 3/30/2016 was \$ 33,979.47. The following transactions occurred:

4/13/2016	NKU	1199	\$116.00
4/13/2016	NKU	1200	\$681.50
4/24/2016	TANK	1201	\$700.00
5/11/2016	OCV	1202	\$2,999.00
5/19/2016	April Robinson	1203	\$40.00

The ending Balance on 5/18/2016 was \$29,442.97.

Kirk Reinhart motioned to approve the treasurers report. Steve Hensley seconded the motion. All were in favor.

VII. Old Business

Two policies were presented. Policy #1 Application for membership and Policy #2 Annual Membership Review. A motion was made by Bill Turner to adopt both Policies #1 and #2. Mark Ihrig seconded the motion. All were in favor.

A table top exercise with CSX Railroad will arranged and held in Boone County.

VIII. New Business

Rod Bell discussed Sheriff Korzenborn's work with the SWAT team and the cooperation between Boone, Kenton and Campbell Counties. Mr. Bell went on to say how unique the Northern Kentucky Area is with having three county involvement in the LEPC, Police, Fire, Technical Rescue and the Hazmat Team.

Meeting adjourned at 3:10p.m.



Next meeting:
September 21st, 2016 @ 2:00 PM
TANK; 3375 Madison Pike, Fort Wright, KY 41017

Respectfully submitted,

Bob Stark
Secretary