



Minutes

November 15, 2007

1400

I. Call to Order

Ed Burk called to order the meeting of the Northern Kentucky Emergency Planning Committee at 1405, Wednesday, November 15, 2007, at the Northern Kentucky Public Health, 610 Medical Village Drive, Edgewood, Kentucky.

II. Pledge of Allegiance

Ed Burk led the pledge of allegiance.

III. Roll Call

Present

Ed Burk

Bill Dorsey

Ken Knipper

Mike Meister

Brad Murphy

Jack Scheben

John Scheben

Jonathan Zimmerman

IV. Introduction of Guests

No Guests present.

V. Approval of minutes

The committee is unable to approve the minutes due to the lack of a quorum.

VI. Committee Reports

Planning Committee

Ed Burk stated that all plans were submitted. However due to the election and change in administration, there will not be a meeting of the KyERC until after the first of the year for the review and approval of those plans.

Grant Committee

Ed Burk stated that the NKEPC received a grant from the state for \$7,304.97. This deposit was made in October and is reflected in the Treasurer's report.

Training Committee

Ken Knipper mentioned that Brad Murphy and he were going to the US EPA Region 3 Conference in Pittsburgh in December 2-5.

Brad Murphy spoke to the group regarding the drill that the Water District had conducted early in the month. He stated that the drill went well. There was participation from the 41st Civil Support Team. The drill was held at the Fort Thomas plant. There was discussion regarding the drill scenario.

VI. Presidents Report

Rod Bell wanted me to mention that he and I received communication from Clermont County requesting our LEPCs assistance in their drill. The Drill will take place on April 4th and the tentative scenario is a runaway barge on the river. If anyone is interested in helping let us know.

Nothing else to report.

VII. Secretary/Treasurers Report

Ed Burk presented the financial report for NKEPC from last meeting. The beginning balance of the funds is \$20,798.59. The following expenditures were made; Check #1087 for \$239.40 to USA Net Hosting for the web site hosting, Check #1087 for \$500.00 to US EPA conference fees, and an electronic deposit from the Kentucky Revenue Cabinet for \$7,304.97. The ending balance of the funds is \$27,364.16.

He also presented the NKEPC Bus Fund account as follows: there was no activity for the period so the beginning and ending balance of the fund is \$537.20.

The committee is unable to approve the Treasurer's report due to the lack of a quorum.

Ed Burk distributed the membership list to all. The request was made to insure that the information is correct. Any corrections should be forwarded to the Secretary so that the list can be sent to the state at the end of the month. Robert Stark and Mike Giordano were removed from the list due to lack of attendance according to the bylaws.

Old Business

Mike Meister was asked if it would be possible to have a tour of the facility by Brad Murphy when he hosts the meeting. Mike Meister stated that he would be willing.

Bill Dorsey mentioned to the committee the need to be vigilant on people who attend meetings for developing business leads. It is important to protect some of the information such as home

phone numbers of facility operators, etc. from public availability. Open records request are important and the requests should be very specific.

VIII. New Business

Jack Scheben raised some discussion regarding the fingertip books. He was concerned regarding the wording on directions to the public. It specifically mentioned take directions from the fireman. He thought that the wording should be more generic. There was some discussion.

Jack Scheben asked Bill Dorsey regarding the computer recycling. He wanted to know when and where it was to be held. Bill Dorsey mentioned that it would be on Saturday November 17th from 0900-1500 and the Kenton County Solid Waste Coordinator. It was mentioned that it was for mercury also.

The meeting adjourned at 1510.

Next meeting

Subcommittee meeting January 9th, 2006, 2:00 p.m. at the Erlanger Fire Department, 515 Graves Road, Erlanger, Kentucky.

Regular meeting January 23rd, 2006, 2:00 p.m. at the Erlanger Fire Department, 515 Graves Road, Erlanger, Kentucky.

Respectfully submitted,

Edward Burk
Secretary