



Minutes

September 27, 2006

1400

I. Call to Order

Chairman Rod Bell called to order the meeting of the Northern Kentucky Emergency Planning Committee at 1405, Wednesday, September 27, 2006, 2:00 p.m. at the Sanitation District #1, 1045 Eaton Drive, Fort Wright, Kentucky.

II. Pledge of Allegiance

Rod Bell led the pledge of allegiance.

III. Roll Call

Present

Rod Bell

Ed Burk

Jeff Groneck

Dan Maher

Michael Meister

John Morawetz

Ed Morris

Brad Murphy

Kirk Reinhart

Jack Scheben

John Scheben

Ron Schneider

Rob Statlander

Evie Van Herpe

IV. Introduction of Guests

Tom Peterson - Red Cross

Jeff Bechtold - NKAPC

V. Approval of minutes

Ron Schneider made the motion to accept and approve the May 24th, 2006 minutes. Dan Maher seconded the motion. The minutes were approved by a unanimous vote.

VI. Committee Reports

Planning Committee

Jeff Groneck discussed H & S Chemical adding isopropyl alcohol to their chemical inventory. He raised the issue since there are a number of issues between the state fire marshal and the city regarding the addition. There is some concern regarding the flammability. Jack Scheben suggested that if there is a fire at that location that the departments responding bring foam and that there are foam banks that could be made available if needed. He was also researching some of the other materials at the facility.

Kirk Reinhart confirmed that the new Firestone facility is in Kenton County. He is still making contact to insure that they are in compliance

Grant Committee

No other report at this time.

Training Committee

There was some discussion on the recent training that occurred in Owensboro. The NKEPC had three slots. The class covered was the federally mandated IS-300 class. Rod Bell asked the question whether the membership should have the training. There was some discussion regarding the IS-300 and IS-400 classes. It was agreed that it would behoove the membership to have the training but was not necessary. A poll of the membership in attendance concluded that all had the IS-100, IS-700 and the IS-800 classes completed.

The TRANSCARE training no one appeared to be able to attend. EPA Region 3 is holding training. There was a request to see if anyone would be able to attend the December 3rd training. Ed Burk made the motion to approve 3 people to attend and limit the spending to \$1,500 per person. Dan Maher seconded the motion. The motion was approved by a unanimous vote.

Ron Schneider mentioned the training exercise the will occur on the 30th in Cincinnati. This will be a regional training exercise. There was also mention of the RMRS exercise that will occur in mid October.

Mike Meister mentioned the Pandemic Flu by the American Society of Safety Engineers (ASSE) on October 10th at the Metropolitan Sewer District in Cincinnati.

VII. Presidents Report

Rod Bell stated that he did receive something from Kentucky EM Director Maxwell Bailey and the willingness to use the electronic download reporting system.

Ron Schneider followed up on trying to secure National Industrial Codes (NIC) and use them for research to discover relative plants that may fall under review of the NKEPC. This is still a work in progress.

VIII. Secretary/Treasurers Report

Ed Burk presented the financial report for NKEPC from last meeting and the last few months. The beginning balance and ending balance of the funds is \$18,580.71. He also presented the NKEPC Bus Fund account as follows: there was no activity for the period so the beginning and ending balance of the fund is \$537.20. Dan Maher made the motion to accept and approve the treasurer's reports as presented. Brad Murphy seconded the motion. The motion was approved by a unanimous vote.

Ed Burk mentioned that due to the change in jobs there should have been a bill email notification for the web site hosting and sought the assistance of Dane Boggs to obtain same. Brad Murphy made the motion to spend \$250.00 to pay the bill. Dan Maher seconded the motion. The motion was approved by a unanimous vote.

Old Business

Ed Burk mentioned that officers for the organization should have been elected at the meeting in January. There is a need to correct the problem. Brad Murphy made the motion to retain Rod Bell as Chair, Ron Schneider as Vice Chair and Ed Burk as Secretary/Treasurer until the next scheduled election in January 2008. Jeff Groneck seconded the motion. The motion was approved by a majority vote.

Kirk Reinhart initiated discussion for purchase of the "finger books" that has information regarding right to know information. Rod Bell stated that he would make contact with other regional groups to seek interest in the regional purchase. Rod Bell, Ed Burk, Dan Maher and Kirk Reinhart and Tom Peterson will work on the committee to pursue this concept.

There was discussion for what to get for John Griswold for his work on the bus. There was a suggestion of a logo jacket for him. Mike Meister stated that he would see about getting a jacket. Ed Burk made the motion to spend up to \$150.00. Kirk Reinhart seconded the motion. The motion was approved by a unanimous vote.

Brad Murphy brought a chemical disposal, hazardous material, etc wheels to share with the committee.

IX. New Business

Rod Bell mentioned that the Sanitation District was going to sponsor a mercury collection point in the future.

The meeting schedule for the upcoming year was discussed and established so that appropriate notice could go to the press. The meeting schedule is as follows:

Subcommittee on January 10th and Full Committee on the 24th, 2007, 2:00 p.m. at the Erlanger Fire Station, 515 Graves Road, Erlanger,

Subcommittee on March 14th and Full Committee on 28th, 2007, 2:00 p.m. at the Sanitation District #1, 1045 Eaton Drive, Fort Wright,

Full Committee on May 23rd, 2007, 2:00 p.m. at the Campbell Count Fire Training Center, 10 Fire Training Drive, Highland Heights,

Full Committee on September 26th, 2007, 2:00 p.m. at the Kenton County HSEM Office, 303 Court Street, Covington,

Full Committee on November 15th, 2007, 2:00 p.m. at the Northern Kentucky Public Health, 610 Medical Village Drive, Edgewood.

Kirk reviewed information from the UASI group and equipment that will be coming to Northern Kentucky. Some of the equipment will be a Decontamination trailer, Mass Casualty and the possibility of a command post. There was some discussion on the placement and maintenance of the equipment.

Rod Bell presented to the Committee Jeff Bechtold of the NKAPC who would like to become a member of the NKEPC. Rod Bell made the motion to accept Jeff Bechtold on the committee. Jeff Gronneck seconded the motion. The motion was approved by a unanimous vote.

Ron Schneider presented information on the NKWMD Hazmat Unit that was stationed in Campbell County was moved to Covington. The move will increase the response capabilities for the unit. It should become operational in January.

John Scheben made the motion adjourn. Jack Scheben seconded the motion. The motion was approved by a unanimous vote. The meeting adjourned.

Next meeting

Regular meeting November 15th, 2006, 2:00 p.m. at the Northern Kentucky Water District headquarters, Kentucky.

Respectfully submitted

Edward Burk
Secretary