



Minutes

September 26, 2007

1400

I. Call to Order

Chairman Rod Bell called to order the meeting of the Northern Kentucky Emergency Planning Committee at 1405, Wednesday, September 26, 2007, at the Kenton County HSEM Training Room, 4th Floor, 303 Court Street, Covington, Kentucky.

II. Pledge of Allegiance

Rod Bell led the pledge of allegiance.

III. Roll Call

Present

Rod Bell

Ed Burk

Mike Flannery

Rick Ginn

Jeff Groneck

Mike Meister

Brad Murphy

Tom Peterson

Kirk Reinhart

Jack Scheben

John Scheben

Rob Statlander

Evie Van Herpe

Jonathan Zimmerman

IV. Introduction of Guests

Barbara Yates – KyEM Frankfort

V. Approval of minutes

Mike Meister made the motion to accept and approve the May 23rd 2007 minutes. Kirk Reinhart seconded the motion. The minutes were approved by a unanimous vote. We are still having trouble getting the minutes to some people on the committee.

VI. Committee Reports

Planning Committee

Ed Burk stated that he had received the plans for Thermo Fisher Scientific and CNKI Airport Glycol Recycling Facility in Boone County from Dan Maher. These were the two plans that came in late in the planning process. There was a lengthy discussion regarding the chemicals and quantities involved at the two facilities. Jack Scheben shared some concerns for the chemicals and medical precautions needed for them. Ed Burk made the motion to accept and approve both the plans. Rick Ginn seconded the motion. The motion was passed by a unanimous vote. Rod Bell signed the plan check lists for both facilities. The signed checklists were forwarded to Rick Watkins for his signature and relay to the KyERC by Kirk Reinhart.

Grant Committee

Ed Burk stated nothing to report.

Training Committee

Rod Bell mentioned that EPA region 3 and 4 were having conferences and 5 people responded to Ed Burk's email expressing interest in attending. The EPA 3 regional workshop is in Pittsburgh. This seminar is December 2-5. There was some discussion of other conferences and the timing of the Region 4 conference in Tampa with IAEM and others. Brad Murphy made a motion to amend last meetings motion to end 5 people to attend and spend up to \$1,000.00 to attend. Kirk Reinhart seconded the motion. The motion was passed unanimously.

Rod Bell mentioned the IS 100, IS 200, IS 700, and IS 800 classes and the desire to have all members complete the classes. These are available at the FEMA website. There was some discussion regarding the IS 300 and IS 400 classes and the state requirement differences between Ohio and Kentucky.

Brad Murphy mentioned that the Water District changed their drill from August to November 2nd in Fort Thomas.

VII. Presidents Report

Rod Bell wanted to thank all members for their attendance and work. Rod Bell updated the membership on the fingertip booklets that were being pursued by the region. He stated that the final work on the books was completed at Radcliff. He went over the book and its information. Rod Bell stated that each individual LEPC was going to order their own books to keep finances between the states.

Brad Murphy made a motion to purchase 2000 Fingertip books for each county (6000) total, and spend up to \$8,000.00 for the water proof books. Rick Ginn seconded the motion. The motion was passed unanimously.

Rod Bell questioned the membership regarding their satisfaction for the website. All seemed pleased.

Rod Bell asked Barbara Yates if there was something that she could do to increase Northern Kentucky representation on the KyERC. There was discussion regarding the KyERC issues.

Rod Bell asked Kirk Reinhart for comments on the Communication Unit that was arriving and the support for that unit. Kirk stated that the Northern Kentucky Police Chiefs Association, Boone County Fire Chiefs, Campbell County Fire Chiefs, Kenton County Fire Chiefs all approved adding their logo and endorsement for the fund solicitation letter that has already been written. He added the different equipment that was being donated for the new unit and the ACU-1000 unit to be added.

VIII. Secretary/Treasurers Report

Ed Burk presented the financial report for NKEPC from last meeting. The beginning balance of the funds is \$22,895.27. The following expenditures were made; Check #1086 for \$2,096.68 to United Graphics for 15,000 Shelter in place brochures. The ending balance of the funds is \$20,798.59.

He also presented the NKEPC Bus Fund account as follows: there was no activity for the period so the beginning and ending balance of the fund is \$537.20.

Rick Ginn made the motion to accept and approve the treasurer's report for September 26th 2007. Brad Murphy seconded the motion. The motion was approved by a unanimous vote.

Ed Burk made the motion to pay \$239.40 for web hosting for the NKEPC. Evie Van Herpe seconded the motion. The motion was approved by a unanimous vote.

Old Business

Ed Burk mentioned that he found the bus wrap information. He gave the information to Rod Bell. The information was shared with Barbara Yates.

Rick Ginn stated that he is pleased with the Tri State cooperation on the Fingertip books and other issues.

IX. New Business

Ed Burk mentioned that he was looking for host and dates for next years meetings. The meeting schedule for the upcoming year was discussed and established so that appropriate notice could go to the press. The meeting schedule is as follows:

Subcommittee on January 9th and Full Committee on the 23rd, 2008, 2:00 p.m. at the Erlanger Fire Station, 515 Graves Road, Erlanger,

Subcommittee on March 12th and Full Committee on 26th, 2008, 2:00 p.m. at the Sanitation District #1, 1045 Eaton Drive, Fort Wright,

Full Committee on May 28th, 2008, 2:00 p.m. at the Schwan's Food Manufacturing, Inc., 7605 Empire Drive, Florence, Kentucky.

Full Committee on September 24th, 2008, 2:00 p.m. at the Cold Spring Police Department, 5694 East Alexandria Pike, Cold Spring, Kentucky.

Full Committee on November 19th, 2008, 2:00 p.m. at the Northern Kentucky Water District. 2835 Crescent Springs Road, Erlanger, Kentucky.

Ed Burk made the motion to pay up to \$800.00 for the legal public notice advertisements for the NKEPC meetings for next year in the local papers. Mike Flannery seconded the motion. The motion was approved by a unanimous vote.

The meeting adjourned at 1545

Next meeting

Regular meeting November 15, 2007, 2:00 p.m. at the Northern Kentucky Public Health, 610 Medical Village Drive, Edgewood, Kentucky. Evie Van Herpe reminded all that the members need to go to the lower level.

Respectfully submitted,

Edward Burk
Secretary