



Minutes

**September 28th, 2005
1400**

I. Call to Order

Chairman Rod Bell called to order the meeting of the Northern Kentucky Emergency Planning Committee at 1405, Wednesday, September 28, 2005, at the Sanitation District Office, 1045 Eaton Drive, Fort Wright, Kentucky.

II. Pledge of Allegiance

Rod Bell led the pledge of allegiance.

III. Roll Call

Present
Rod Bell
Edward Burk
Mike Gabennesch
Rick Ginn
Jeff Groneck
Rob Haney
Dan Maher
Mike Meister
Ed Morris
Brad Murphy
Tom Poston (for Gary Miller, Red Cross)
Kirk Reinhart
Jack Scheben
John Scheben
Ron Schneider
Evie Van Herpe
Rick Watkins

IV. Introduction of Guests

None

V. Approval of minutes

Ron Schneider made the motion to accept and approve the May 25, 2005 minutes. Dan Maher seconded the motion. The minutes were approved by a unanimous vote.

VI. Committee Reports

There was discussion regarding initiatives to investigate and explore extension of communication and relationships with other local area LEPC's.

Ron Schneider made a motion to make contact with the Hamilton County and Clermont County LEPC's, to at least attend one of their meetings. Rick Ginn seconded the motion. Rod Bell was nominated to make contact with the Hamilton County LEPC. Ed Burk stated that he would help. The motion was passed unanimously.

Training Committee

Ron Schneider mentioned that there was no information on the USEPA inland spills conference in Baltimore as of yet. Brad Murphy stated the information would be on the web in October. Ron mentioned that the NKEPC sent 3 people to the KEMA/KENA/APCO conference in Owensboro in September. They went on scholarship and were required to attend 12 hours to have the conference paid for attendance.

Planning Committee

Club Chef a new facility will be completed by the next date required to submit to the state.

VII. Presidents Report

Rod Bell asked the membership how we were doing on meeting the goals that he established. The four goals were: compliance, public relations, membership and recognition.

On the goal of public relations, the concept of wrapping a TANK Bus with sheltering in place information was discussed. The question was raised on whether we could present the issue to the KyERC to get approval to pursue this goal. Rick Watkins suggested getting a package to present to the committee and then ask to be placed on the agenda for discussion.

Ron Schneider reported to the committee that there has been progress on the bus. The awning will need to be replaced and we will need to get the correct number off the awning to reorder. Also we have ordered an antenna for the amateur radio that is all that needs to be completed.

The other goal was recognition. There was discussion on how to get recognition for the group. Part of the discussion was trying to send a mailer from the NKEPC out to the residents in the area of the facilities. It was decided that this was a tricky situation. There is concern by some of the facility owners that would cause them undue hardship. Likewise it may cause overreaction by citizens, increasing first responder's response whenever they smell something funny in the area and blame the facility even though they may not be the cause of the odor. Another concern is putting potential targets out in the public for terrorist etc.

The general idea preparedness and shelter in place efforts in the areas around the facilities was discussed. Events surrounding Hurricane Katrina and the lack of local response to being prepared were discussed. Jack Scheben raised the question of how many people have visited the website and is there a way of knowing. Rod Bell stated that he would get with Dane Boggs to see. Jack Scheben also suggested getting information to the schools to make presentations to

increase awareness. The idea of some type of computer based program for the schools and references to our sites. Another idea was presented to contact the Boy Scouts for assistance in their preparedness badge.

VIII. Secretary/Treasurers Report

Ed Burk presented the financial report on spending by the NKEPC for the May meeting and the last few months. The beginning balance was \$13,692.69. The following expenditures were made: check #1069 to Dane Boggs for website work for \$ 157.50. Also there was a deposit of \$2,701.53 for reimbursement for the ERG training from the state. The ending balance of the funds is \$16,236.72. Ed Burk told the members that the NKEPC will receive \$5,469.41 from the state. The funds were allocated as follows: RTK \$469.41, Supplies \$1,000.00, Training \$3,000.00, and Travel \$1,000.00.

Ed Burk presented the NKEPC Bus Fund account as follows: The beginning balance for the fund was \$949.70. The following expenditures were made: check #1001 to Tessco Technologies for equipment for the bus for \$128.01 and check # 1002 to Ron Schneider for reimbursement for expenses for equipment and material in for the bus for \$284.49. The ending balance of the fund is \$537.20.

Dan Maher made the motion to accept and approve the treasurer's report for September. Evie Van Herpe seconded the motion. The motion was approved by a unanimous vote.

Ed Burk presented a bill from USA NET for web hosting for \$239.40. Ron Schneider made the motion to accept and approve payment of the bill. Mike Meister seconded the motion. The motion was approved by a unanimous vote.

Ed Burk requested authorization to spend funds to advertise the meetings for next year. This is a requirement for the NKEPC. Last years bill was over \$500.00. Dan Maher made the motion to spend up to \$700.00 for the legal ads. Ron Schneider seconded the motion. The motion was approved by a unanimous vote.

Ed Burk requested the committee to approve the tentative schedules for next year and hosts. The meeting dates are as follows:

January 11th sub committee meeting and full committee meeting on January 25th at the Erlanger Fire Department.

March 8th sub committee meeting and full committee meeting on March 22nd at Kenton County HSEM office.

May 24th full committee meeting at Campbell County.

September 27th full committee meeting at the Sanitation District.

November 15th full committee meeting at the Water District.

IX. Old Business

No report.

X. New Business

There was some discussion of committee members. We are still lacking a law enforcement representative. They need to show up to be voted into the NKEPC.

Brad Murphy mentioned the USEPA Spills conference December 4-7 in Baltimore. Brad Murphy made the motion to send 3 persons to the conference and limit spending to \$1,200.00 person. Mike Meister seconded the motion. The motion was approved by a unanimous vote.

Rod Bell made a motion to adjourn the meeting. Ed Burk seconded the motion. The motion was approved by a unanimous vote. The meeting ended at 1510.

Next meetings

Sub committee meetings November 2, 2005, 2:00 p.m. at the Northern Kentucky Water District, 700 Alexandria Pike, Fort Thomas, Kentucky.

Regular meeting November 16, 2005, 2:00 p.m. at the Northern Kentucky Water District, 700 Alexandria Pike, Fort Thomas, Kentucky.

Respectfully submitted

Edward Burk
Secretary