

Minutes

September 25, 2002

1400

I. Call to Order

Chairperson Jeff Kersten Call to order the meeting of the Northern Kentucky Emergency Planning Committee at 1400, Wednesday, September 25, 2002 at Sanitation District #1, Fort Wright, Kentucky

II. Pledge of Allegiance

Jeff Kersten led the pledge of allegiance.

III. Roll Call

Present

Rod Bell

Holly Bittel

Edward Burk

Mike Gabennesch

Jeff Kersten

Ken Knipper

Dan Maher

Mike Meister

Ed Morris

Brad Murphy

John Scheben

Evie Van Herpe

Rick Watkins

IV. Introduction of Guests

Rob Haney

John Morawetz

Ron Schneider

V. Approval of minutes

Ken Knipper made the motion to accept and approve the minutes. Ed Morris seconded the motion. The minutes were approved unanimously.

VI. Committee Reports

A. Training

The KyERC turned down the training requested by Brad Murphy last month. Three were approved to attend the Inland Spills Conference in Ohio, however no one appeared interested. Ken Knipper will get back with me before the conference if he can attend.

B. Planning

Rod Bell informed the committee that he received the information from Mike Giordano regarding the spreadsheet with the Tab Q-7 facilities. There was concern and discussion regarding adding a column to the information with the chemicals at the facilities. The discussion was right to know versus security concerns. Perhaps there was a need to review information release procedures. Copies of the procedures need to be sent to members and reviewed. The plan list will be sent before the next meeting and review the information.

C. Compliance:

Bary Lusby was out of town but he is working with the licensing bureaus.

D. Grant

Rick Watkins informed the members that he received notice from Frankfort that the NKEPC grant was approved for \$5,756.17. This was not the full amount requested of \$10,000.00. The Check is in the mail and will arrive in the near future.

VII. Presidents Report

Jeff Kersten reported that the Salvation Army has a flip type pamphlet regarding SIP, Earthquake, etc. available (similar to the one shared from Louisville Jefferson County) for about 1 dollar per copy if anyone was interested in getting them. He also shared an article that was in the press regarding increased security for chemical plants after the events of September 11 of last year.

VIII. Secretary/Treasurers Report

Ed Burk presented the financial report on spending by the NKEPC for the last few months. The beginning balance was \$14,094.32. There were expenditures of \$239.40 to Highspeed Technologies Web Services for the NKEPC web site hosting, \$2,067.00 to United Graphics for 15,000 Shelter in Place brochures and \$490.00 to Dane Boggs for work on the NKEPC web site. The current balance of the funds is \$11,297.92. Motion by Ken Knipper to accept the report. Second by John Scheben. The motion passed unanimously. There were no further reports.

IX. Old Business

Rod Bell informed the group of the work and presentation that he made to the Kenton County Principals regarding the shelter in place program and thanked those who worked on the program with him. He will make copies of the PowerPoint presentation and the tape for anyone wanting to make similar presentations. Ed Burk will contact the Cable Board to see about getting the program regarding Shelter in place on the cable station.

X. New Business

There was discussion regarding the NKEPC web site. Specifically what information should appear regarding the membership list. Ed Morris made a motion to place the name, the business and address of the representative on the committee. Evie Van Herpe seconded the motion. The motion passed unanimously.

Jeff Kersten mentions that we would have to update the membership list of the NKEPC and forward this list to the KyERC by December 1st. There was a motion by Ken Knipper to remove Larry Atwell and Terry Flynn from the roles due to lack of attendance. Mike Meister seconded the motion. The motion passed unanimously.

The meeting schedule for the upcoming year will be discussed at the next meeting.

There was discussion about the NKEPC website and the work that has been done to keep the information current. There was a motion by Ken Knipper to keep the contract with Dane Boggs for work on the site to the current maximum of \$1500.00. Mike Gabennesch seconded the motion. The motion passed unanimously.

Rod Bell made a motion to have Rob Haney become a member of the NKEPC. Ed Burk seconded the motion. The motion passed unanimously.

There was some discussion of the pamphlet. There was a recommendation to place the NKEPC website address on the brochure the next time that it is produced.

Ed Morris informed the group that the NKEPC Command Bus will be retired and replaced with a newer bus in the near future. There was discussion on the possible changes that might be made on the bus and configuration of the materials in the bus. There was a committee formed to work on the bus. The committee members will be Ken Knipper, Bary Lusby, Ron Schneider, Dan Maher, Ed Morris and Ed Burk.

Next meetings

Sub committee meetings November 6th at 1400 at Campbell County Training Center, 10 Fire Training Drive, Highland Heights, Ky.

Regular meeting November 20th at 1400 at Campbell County Training Center, 10 Fire Training Drive, Highland Heights, Ky.

Motion to adjourn passed unanimously.

Respectfully submitted

Edward Burk
Secretary