



Minutes

September 24, 2003

1400

I. Call to Order

Vice Chairperson Rod Bell called to order the meeting of the Northern Kentucky Emergency Planning Committee at 1402, Wednesday, September 24th, 2003 at the Sanitation District #1, 1045 Eaton Drive, Fort Wright, Kentucky.

II. Pledge of Allegiance

Rod Bell led the pledge of allegiance.

III. Roll Call

Present

Rod Bell

Edward Burk

Mike Giordano

Jeff Groneck

Rob Haney

Bary Lusby

Dan Maher

Mike Meister

Ed Morris

Brad Murphy

Jack Scheben

John Scheben

Rob Schneider

Bob Stark

Evie Van Herpe

Rick Watkins

IV. Introduction of Guests

Kirk Reinhart

Pam Broughton

Rick Ginn

V. Approval of minutes

Bob Stark made the motion to accept and approve the May 28th 2003 minutes. Evie Van Herpe seconded the motion. The minutes were approved unanimously.

VI. Committee Reports

A. Planning

Rod Bell informed the committee that the subcommittee discussed the distribution of the 15,000 new Shelter in Place Brochures. He stated that the new brochures did include TANK on the logo page. He stated that the committee was still checking on Bluegrass Meats and trying to determine if the Isopentane at Firestone should be reported.

B. Training

There was LEPC training held at the KEMA conference in Lexington and the state funded 1 attendee from each LEPC. The NKEPC was allowed to send 3 to the conference since we have a 3 county LEPC. There was discussion regarding the Inland Spills Conference in Ohio. The NKEPC made a motion to send three people to the conference however no one went to the conference due to the timing. There was discussion of the OSPERRA Conference that was to be held in Lima Ohio. This would be sponsored by the Ohio Spill Planning, Prevention Emergency Response Association. There was discussion on the National Institute for Chemical Studies on the class held in Charleston West Virginia. Specifically there was discussion about the Bus that Charleston uses to advertise SIP. We need to look for sponsors to put that idea out in northern Kentucky.

C. Grant

There was information regarding Homeland Security Grants. The Northern Kentucky Area Development District was going to review compliance for grants in the area.

D. Compliance:

We had a discussion on the sulfuric acid that was in batteries at different facilities specifically in batteries. The amount of materials should be the weight of the material alone and not the weight of the battery. There was discussion about the Firestone plant on Boron Drive. The discussion centered on whether or not the plant should have an RMP. It was stated that the State Fire Marshall is taking a lead role in the investigation of the fire. There was discussion on the Silmar explosion.

There was conversation regarding the H & S Chemical and the Di-methyl Sulfate. The discussion was to increase the vulnerability zone for safe response. NKEPC Compliance committee will be taking responsibility in further review of the vulnerability zone of the H & S Facility with the assistance of the Covington Fire since they are the primary agency in response to the facility. It was suggested that H& S Chemical be made a member of the NKEPC and bring them to a meeting and work with them on the plan. It suggested that the EPA should make an unannounced visit to the facility. It was decided that a meeting be set with Michael Schneider with a letter sent to them under Jeff Kersten's signature as the NKEPC Chair.

The discussion then turned to Gleir Meats in Covington. The amount of Ammonia is close to minimum reportable quantities. A group is planning to visit the site for a preliminary inspection. They will report back at the next meeting.

VII. Presidents Report

No report.

VIII. Secretary/Treasurers Report

Ed Burk presented the financial report on spending by the NKEPC for the last few months. The beginning balance was \$15,942.90. There were expenditures to of \$2,067.00 to United Graphics for the 15,000 Shelter in place brochures. Additionally they were expenditures of \$227.50 to Dane Boggs for work on the NKEPC website and \$331.30 to US. Net for the domain name and website. The current balance of the funds is \$13,317.10. Bob Stark made a motion to accept the report. Jack Scheben seconded the motion. The motion passed unanimously.

Ed Burk presented information that currently the NKEPC is paying for the domain name for two years. There is an option of paying for ten years that would be considerably cheaper for the organization over the length of the 10 year term. Brad Murphy made a motion that the NKEPC pay for the domain name for a ten year period. The motion was seconded by Mike Giordano. The motion passed unanimously. There were no further reports.

IX. Old Business

There was discussion about putting the committee members on the website. The reasoning presented was that the members could be named since the meetings were published open meetings and discoverable under open records. There was a motion by Rod Bell to put the names and organizations represented and their respective addresses on the website. The motion was seconded by Bary Lusby. The motion passed unanimously.

X. New Business

Rod Bell presented information on the Firestone Fire and stated that this was the first use of shelter in place in the area. He contacted the news agencies to see about getting the footage on the broadcasts. Currently the news agencies do not give the footage away rather it has to be purchased. The information could be used later by the NKEPC for other shelter in place programs. Evie Van Herpe made a motion that the NKEPC purchase the footage for the \$158.00. Jeff Groneck seconded the motion. The motion passed by a margin of 10 to 3.

There was discussion on the need to set the meetings for the next year. The following is the schedule for the next year: January 28, 2004, 2:00 p.m. at the Erlanger Fire Station, 515 Graves Road, Erlanger, KY; March 24, 2004, 2:00 p.m. at the Campbell County Training Center, 10 Fire Training Drive, Highland Heights, KY; May 26, 2004, 2:00 p.m. at the Point Pleasant Fire Department, 3444 Turfway Road, Florence, KY; September 22, 2004, 2:00 p.m. at the Northern Kentucky Water District, 700 Alexandria Pike, Fort Thomas, KY; and November 24, 2004, 2:00 p.m. at the Sanitation District #1, 1045 Eaton Drive, Fort Wright, KY. Sub-committees will

meet two weeks prior to each regularly scheduled meeting at 2:00 p.m. at the same location. All special meetings will be published as needed. This schedule will be published in the papers prior to the end of the year.

Next meetings

Sub committee meetings November 5th, 2003, 2:00 p.m. at the Kenton County HSEM Training Room at 303 Court St. Covington, Kentucky.

Regular meeting November 19th, 2003, 2:00 p.m. at the Kenton County HSEM Training Room at 303 Court St. Covington, KY Kentucky.

Respectfully submitted

Edward Burk
Secretary