

## **Minutes**

**May 28, 2003**

**1400**

### **I. Call to Order**

Chairperson Jeff Kersten called to order the meeting of the Northern Kentucky Emergency Planning Committee at 1402, Wednesday, May 28<sup>th</sup> 2003 at the Campbell County Training Center, 10 Fire Training Drive, Highland Heights, Kentucky.

### **II. Pledge of Allegiance**

Jeff Kersten led the pledge of allegiance.

### **III. Roll Call**

Present

Rod Bell

Edward Burk

Holly Castlen

Rob Haney

Jeff Kersten

Ken Knipper

Bary Lusby

Dan Maher

John Morawetz

Ed Morris

Brad Murphy

Jack Scheben

Rob Schneider

Bob Stark

Robert Stadtlander

Rick Watkins

### **IV. Introduction of Guests**

David Abrams

Chuck Schneider

Michael Schneider

### **V. Approval of minutes**

Ken Knipper made the motion to accept and approve the March 26<sup>th</sup> 2003 minutes. Ed Morris seconded the motion. The minutes were approved unanimously.

## **VI. Committee Reports**

### **A. Planning**

Rod Bell informed the committee that the subcommittee discussed the revision of some of the Tab Q-7 facilities. One was for the exposure limits and the other was for the quantity of materials that were on hand. The revisions were sent to Rick Watkins for review by the KyERC. We are still checking on Glier foods and trying to determine if they have reportable quantities. We are also checking on Firestone with the Isopentane and Portman with hydrochloric acid. We are also in the process of revising 15,000 more SIP brochures. We are trying to see if TANK was accidentally removed and get them back on the brochure.

### **B. Training**

There was LEPC training. Rod Bell and Pat Diesman attended the training. There was discussion regarding the Inland Spills Conference in Ohio. The name of the conference was changed to the Homeland Security Conference. Ken Knipper made a motion to send 3 people (one from each county) to the Inland Spills Conference or whatever the new name is for \$1,500. Brad Murphy seconded the motion. The motion passed unanimously.

Bary Lusby mentioned that we brought back a disk from the National Institute for Chemical Studies on the class held in Charleston West Virginia to share with any who would like it. Included on the disk is the information on 5 Card Kaboom. The class was very good.

### **C. Grant**

Ed Burk submitted the Grant request for the NKEPC for the amount of \$10,000. \$3,000 was for Right to Know, \$1,000 for services, \$4,000 for training and \$2,000 for approved funds. All was submitted by the first of May. The state collected \$326,195 in fees. The amount expected to be shared by the 118 LEPCs is \$163,097.50. We expect a check in the neighborhood of about \$5,000.

### **D. Compliance:**

We had a discussion on the sulfuric acid that was in batteries at different facilities. In doing research on the firestone plant and discussion with the EPA that they should be under the RMP program as well. Bary suggested that a Joint committee visit to the facility to get everything together instead of having 3 separate ways of doing things.

## **VII. Presidents Report**

Jeff Kersten reported that he received an inventory list from the state that needed to be checked. Ed Burk reported that he completed that paper work and submitted it to Frankfort. Jeff Kersten

also mentioned that May 1<sup>st</sup> we will have to sign the Master agreement with the state for the Grant.

### **VIII. Secretary/Treasurers Report**

Ed Burk presented the financial report on spending by the NKEPC for the last few months. The beginning balance was \$15,942.90. There were no expenditures for the period. The current balance of the funds is \$15,942.90. Ken Knipper made a motion to accept the report. Rod Bell seconded the motion. The motion passed unanimously. There were no further reports.

### **IX. Old Business**

Brad Murphy mentioned that the 15,000 SIP brochures would be about \$2,000. They were ordered. We need to make sure that TANK and Cinergy are on the new brochure. Rod Bell mentioned that ACS has adopted our brochure and placed our logo on the material. We need to work more closely with others across the river.

There was discussion regarding the mobile command bus. Ed Morris reported the bus is ready. Mike Meister printed out the web site address and Rod Bell placed the address on the bus and took photos of the bus for the web site. We need to send a letter to Crux thanking them for the work on the bus. Ed Burk will send a letter to them. There was a discussion of a bus that was covered with SIP information in West Virginia. Ed Morris will check information on the cost or feasibility on doing something like that.

Mike Meister was going to check on the price of magnets for the organization but he is not at this meeting.

Ed Burk mentioned that the issue of activating the NOAA weather alert radios in the event of a release has been resolved. All we need to do is notify the state EOC and they will contact NOAA and have them activated.

### **X. New Business**

Michael and Chuck Schneider made a PowerPoint presentation on the H & S Chemical Co. They are a special chemical company that makes sanitizer chemicals that are EPA approved. They also answered some questions on the quantity of chemicals on hand at the last inspection. Mike Schneider stated that the report on hand was as of December 2002. The increased quantities arrived in January of 2003. Jack Scheben made some questions about the vapor pressure of the chemical DMS that they have on hand on hand. Some other questions were asked about the chemical breakdown of the material and the MSDS sheet on the material. There was a lengthy discussion on the chemical reactions and properties. There was then a discussion on the handling of the 55 gallon drums of the material and the results of a leak and a catastrophic release. Jack Scheben also explained his position on the extension of the vulnerability zone because of the protection of the first responders and the public.

Ed Burk stated that Evie Van Herpe forwarded some information on W. R. Grace and the asbestos and that they are gearing up to answer questions on the materials and health hazards. It is available to any that would like it.

Next meetings

Sub committee meetings September 10, 2003, 2:00 p.m. at the Sanitation District #1, 1045 Eaton Drive, Fort Wright, KY

Regular meeting September 24, 2003, 2:00 p.m. at the Sanitation District #1, 1045 Eaton Drive, Fort Wright, Kentucky.

There was a motion by Ken Knipper to adjourn. The motion was seconded by Rod Bell. Motion to adjourn passed unanimously. The meeting ended at 1547.

Respectfully submitted

Edward Burk  
Secretary