



Minutes

**May 25, 2005
1400**

I. Call to Order

Chairman Rod Bell called to order the meeting of the Northern Kentucky Emergency Planning Committee at 1410, Wednesday, May 25th, at the Boone County EMA Office, 3000 Conrad Lane, Burlington, Kentucky.

II. Pledge of Allegiance

Rod Bell led the pledge of allegiance.

III. Roll Call

Present
Rod Bell
Edward Burk
Mike Giordano
Ken Knipper
Dan Maher
Mike Meister
Brad Murphy
Kirk Reinhart
Jack Scheben
John Scheben
Ron Schneider
Evie Van Herpe
Rick Watkins

IV. Introduction of Guests

Tom Peterson - Red Cross
Joe Kinney
Kelly Dant
Joe Jefferies

V. Approval of minutes

Ken Knipper made the motion to accept and approve the January 26th, 2005 minutes. Rod Bell seconded the motion. The minutes were approved by a unanimous vote.

Ken Knipper made the motion to accept and approve the March 23rd, 2005 minutes. Dan Maher seconded the motion. The minutes were approved by a unanimous vote.

VI. Committee Reports

No report.

VII. Presidents Report

Rod Bell introduced the visitors from the Fayette County LEPC. All members of the NKEPC introduced themselves. Rod Bell entertained a discussion regarding the expenditure of NKEPC funds with the members present. A suggestion was made to attend the KyERC meeting to seek further guidance on the spending categories for the funding. The issue is the inability to spend the funds on the Bus or other items to assist the NKEPC in its outreach.

Rod Bell then presented his goals for the year. The four goals were: compliance, public relations, membership and recognition.

Rod Bell mentioned to the guests that awards that the NKEPC received from the Alliance for Chemical Safety in Cincinnati for the Shelter in Place brochure and training that the NKEPC assisted in the development and presentations in the area.

VIII. Secretary/Treasurers Report

Ed Burk presented the financial report on spending by the NKEPC for March meeting and the last few months. The beginning balance was \$16,394.22. The following expenditures were made: check #1066 to NKU METS Center for \$ 598.75 for deposit on Emergency Response Guidebook (ERG) Train the Trainer (TTT) training, check #1067 to NKU METS Center for \$ 702.78 for balance on the ERG TTT class, and check #1068 to Robert Burke for \$1,400.00 for ERG TTT training materials. The ending balance of the funds is \$13,692.69.

Ed Burk presented the NKEPC Bus Fund account as follows: The beginning balance for the fund was \$949.70. There was no activity in the account during the past few months. The ending balance of the fund is \$949.70.

There was discussion on the ERG TTT grant and the possibility of hosting another class since we had additional materials for about 20 more students.

Mike Giordano made a motion for the training committee investigate the possibility of hosting another ERG TTT class. Evie Van Herpe seconded the motion. The minutes were approved by a unanimous vote.

Mike Giordano made the motion to accept and approve the treasures report for March and May of 2005. Kirk Reinhart seconded the motion. The minutes were approved by a unanimous vote.

IX. Old Business

Ron Schneider presented information to the Committee on the work on the Bus. He presented about \$250.00 in bills for materials that went into the bus. He stated that they were working on

the air conditioner at this time. Also there will be enough positions for eight radios. We have four UHF and VHF radios from the old bus. There are two marine band radios on the bus and the amateur radios operators have approved a radio to put on the bus. Work should be completed soon. He did mention that there was one issue. The printer fax machine is old and will probably not work. It should be returned to the state since it was purchased with NKEPC funds.

Ron stated that it should take about \$400 to complete the bus and leave about \$500 to use for the awning or other materials. The bus has been reconfigured. The front is for meeting and the back is for communications which is reversed from the old bus. Cincinnati Bell did some work and installed phone lines into the bus. The bad news is that the awning is shredded and that a support for the awning is broke. Dan Maher will investigate if there is a mobile home dealership that could repair the awning.

X. New Business

There was discussion on the elimination of subcommittee meetings since little is done except at the first two of the year. John Scheben made a motion to only have Subcommittee meetings in January and March next year. Kirk Reinhart seconded the motion. The motion was approved by a unanimous vote.

Rod Bell made a Power Point presentation to our guest on the Shelter in Place program.

The NKEPC was invited to attend the Fayette LEPC meetings in the future by Kelly Dant.

Rod Bell made a motion to adjourn the meeting. Ed Burk seconded the motion. The motion was approved by a unanimous vote. The meeting ended at 1545.

Next meetings

Sub committee meetings September 14, 2005, 2:00 p.m. at the Sanitation District Office, 1045 Eaton Drive, Fort Wright, Kentucky.

Regular meeting September 28, 2005, 2:00 p.m. at the Sanitation District Office, 1045 Eaton Drive, Fort Wright, Kentucky.

Respectfully submitted

Edward Burk
Secretary