



Minutes

March 28, 2007

1400

I. Call to Order

Chairman Rod Bell called to order the meeting of the Northern Kentucky Emergency Planning Committee at 1402, Wednesday, March 28th at the Sanitation District #1, 1045 Eaton Drive, Fort Wright, Kentucky

II. Pledge of Allegiance

Ed Burk led the pledge of allegiance.

III. Roll Call

Present

Rod Bell

Ed Burk

Bill Dorsey

Mike Flannery

Rick Ginn

Ed Morris

Brad Murphy

Tom Peterson

Jack Scheben

John Scheben

Ron Schneider

Rob Statlander

Evie Van Herpe

Rick Watkins

Jonathan Zimmerman

IV. Introduction of Guests

Barbara Yates – KYEM

David Radabaugh – Evergreen Environmental

V. Approval of minutes

Kirk Reinhart made the motion to accept and approve the September 27th, 2006 minutes. Bill Dorsey seconded the motion. The minutes were approved by a unanimous vote.

Bill Dorsey made the motion to accept and approve the November 15th, 2006 minutes. Brad Murphy seconded the motion. The minutes were approved by a unanimous vote.

Rod Bell made the motion to accept and approve the January 24th, 2007 minutes. Rick Ginn seconded the motion. The minutes were approved by a unanimous vote.

VI. Committee Reports

Planning Committee

Ron Schneider reported that all 5 EHS facilities and plans were reviewed by Campbell County EMA. He stated that one facility added material that increased the vulnerability zone by 6/10th of a mile. All information was submitted to the Secretary Ed Burk.

Kirk Reinhart reported that there were several Administrative changes to plans due to job changes at the respective plants within Kenton County. Two of the facilities increased the amount of chemicals at the facilities but there were no changes in the vulnerability zones.

Kirk Reinhart reported that Boone County reviewed their respective plan and had no changes to the plans that they currently have and will be adding one additional plan.

Ed Burk made the motion to accept and approve the plans submitted by Boone, Campbell and Kenton County and submit to the state. Ron Schneider seconded the motion. The motion was approved by a unanimous vote.

Grant Committee

Ed Burk reported that the Committee has received notification that the NKEPC is eligible for funding next year upon submission of our Tier 2 reports.

Training Committee

Ron Schneider mentioned that KyEM is conducting a CAMEO class in Butler the 10-12 of July. Rick Watkins mentioned that as of the meeting today there were 10-12 registered for the class. There is no fee for the class and if you are outside 45 miles from the class rooms will be provided at no expense. It would be a good Retainer for the class and it now covers Tier 2 electronic submit.

Ron Schneider mentioned that there will be an IS-300 class being held at the fire conference in May for those that are interested. There was discussion about making the completion of the Incident Command classes as a goal for the membership. There was further discussion regarding the need for the IS-300 and IS-400 classes.

VII. Presidents Report

Rod Bell will be pursuing the possibility of the Fingerbooks with the surrounding Ohio counties. (The Committee that was established from the September 2006 meeting was Rod Bell, Ed Burk, Dan Maher and Kirk Reinhart and Tom Peterson.) He also mentioned the need for goals for the committee such as increased membership and NIMS compliance. He requested that they be submitted to him online.

Rod Bell raised the issue of electronic submission to the state of Tier 2 reports. The electronic submission streamlines the collection of information into the state system. It is required that a hard copy be sent to the state along with the check. Currently electronic submission is voluntary.

Rod Bell wanted to thank all of the members for their participation and time working for the NKEPC.

VIII. Secretary/Treasurers Report

Ed Burk presented the financial report for NKEPC from last meeting. The beginning balance of the funds is \$23,251.98. The following expenditures were made; Check #1083 to Post/Enquirer for \$184.71 for the legal ads for the organization. The ending balance of the funds is \$23,067.27.

He also presented the NKEPC Bus Fund account as follows: there was no activity for the period so the beginning and ending balance of the fund is \$537.20.

Kirk Reinhart made the motion to accept and approve the treasurer's report for September 27th, 2006. Brad Murphy seconded the motion. The motion was approved by a unanimous vote.

Rick Ginn made the motion to accept and approve the treasurer's report for November 15th, 2006. Bill Dorsey seconded the motion. The motion was approved by a unanimous vote

Evie Van Herpe made the motion to accept and approve the treasurer's report for January 24th, 2007. Mike Flannery seconded the motion. The motion was approved by a unanimous vote

Bill Dorsey made the motion to accept and approve the treasurer's report for March 28th, 2007. Kirk Reinhart seconded the motion. The motion was approved by a unanimous vote

Old Business

Ed Burk Mentioned that Jonathan Zimmerman has attended the last few meetings and since there was not a quorum that he could not become a member. Ed Burk made the motion to accept and approve Jonathan Zimmerman from Sara Lee for membership. Brad Murphy seconded the motion. The motion was approved by a unanimous vote.

Kirk Reinhart asked Ed Morris if we were still on the list to have a bus wrapped with the shelter in place information. Ed Morris stated that we were still on the list. There was discussion regarding the wrap concept and TANK operations. Ed Morris also mentioned that TANK has replaced the engine on the Command Bus at no cost to the NKEPC.

Rod Bell mentioned the Tri-fold Shelter in Place brochure and Ed Burk made the motion to purchase a similar amount of brochures as in the past. Evie Van Herpe seconded the motion. The motion was approved by a unanimous vote.

Barbara Yates mentioned that the State KyERC finally had a quorum and approved the plans for Club Chef and the plans for CAMCO.

IX. New Business

Bill Dorsey made the motion to accept and approve Tom Peterson from the Red Cross for membership. Brad Murphy seconded the motion. The motion was approved by a unanimous vote.

There was discussion regarding the member's attendance to meetings. Two members (Bob Stark and Mike Giordano) have missed quite a few meetings. Ed Burk stated that he would research the issue.

There was discussion of Gary Miller's pending retirement from the Red Cross. Ed Burk made the motion to recognize Gary Miller's contribution to the NKEPC with an embroidered jacket with expense up to \$100.00. Bill Dorsey seconded the motion. The motion was approved by a unanimous vote. Rod Bell stated that as Chairman he would be honored to present the jacket at his retirement ceremony.

There was discussion of the Police Command Vehicle that was purchased by UASI funds. There was a shortfall for equipping the unit in the request. Ron Schneider mentioned that there was the possibility of sending a joint letter out from the Northern Kentucky Police Chiefs Association and the NKEPC for funding. There will be further discussion between the organizations.

Jack Scheben mentioned that he had some links to add to the NKEPC web site.

The meeting adjourned at 1535

Next meeting

Regular meeting May 23, 2007, 2:00 p.m. at the Campbell Count Fire Training Center, 10 Fire Training Drive, Highland Heights, Kentucky.

Respectfully submitted,

Edward Burk
Secretary