

Minutes

March 26, 2003

1400

I. Call to Order

Chairperson Jeff Kersten Call to order the meeting of the Northern Kentucky Emergency Planning Committee at 1401, Wednesday, March 26, 2003 at St. Luke West, Florence, Kentucky

II. Pledge of Allegiance

Jeff Kersten led the pledge of allegiance.

III. Roll Call

Present

Rod Bell

Edward Burk

Rob Haney

Jeff Kersten

Mike Meister

John Scheben

Bob Stark

Ron Schneider

Bob Stark

Evie Van Herpe

Rick Watkins

IV. Introduction of Guests

Kirk Reinhart

V. Approval of minutes

Rod Bell made the motion to accept and approve the January 29th minutes. Evie Van Herpe seconded the motion. Ed Burk noted that there were some typos to be corrected and he will take care of those. The minutes as amended were approved unanimously.

VI. Committee Reports

A. Planning

Rod Bell informed the committee that the Tab Q-7 facilities were in order. The information was ready to be sent to meet the April first deadline. Only the Bluegrass Meats would be new and needed review by the KyERC. There was a motion by Rod Bell to approve the plan for Bluegrass meats and submit to the KyERC for approval. The motion was seconded by John Scheben. The motion passed unanimously.

Jeff Kersten stated that he received the letter from Malcolm Franklin regarding the format that was requested by the KyERC for TAB Q-7 submissions. These were forwarded to the secretary.

There was then discussion regarding the H & S Chemical's facility and the change in reportable quantities of dymethelsulfate. Originally the quantities were 100 pounds and at the most recent inspection there were 15,400 pounds of the material. The concern was that the significant change in the amount of the material may change the area of vulnerability.

There was a motion by Jack Scheben to approve all of the submitted administrative changes on the EHS facilities with the exception of H & S Chemical. As a further part of the motion the H & S Chemical facility will be reevaluated by the subcommittee to determine if the quantity changes will appreciably change the vulnerability area and have a report ready by the May 16th meeting. Seconded by Rod Bell. The motion passed unanimously.

B. Compliance:

There was no report due to Bary Lusby not being present. There was some discussion regarding the Dusing Brothers facility. It was stated the site did not have sufficient quantities of Anhydrous Ammonia to meet the reporting standard.

C. Training

Ed Burk and Ron Schneider made a brief report on the NICS training that they attended in Charleston, West Virginia. The class focussed primarily on sheltering in place and evacuation decisions.

It was announced that there is a class scheduled for LEPC Orientation to be conducted on April 17th at 09300 by KyEM at the Walton Armory. Also a Title III grants process class will be conducted at the same location on April 29th at 1300. Additionally a CAMEO class is scheduled for July 18-20th at the Grant County High School.

The Midwest Emergency Preparedness and Response Conference is being held May 7th through the 9th in Rockford, Illinois.

D. Grant

The grant application for the next year deadline is May 1st. Rick Watkins stated that about the same amount of money will be available this year. Ed Burk recommends that we ask for \$10,000.00 again this year.

VII. Presidents Report

Nothing to report.

VIII. Secretary/Treasurers Report

Ed Burk presented the financial report on spending by the NKEPC for the last few months. The beginning balance was \$10,985.17. There was a deposit of \$5,756.17 which was the State grant to the account. There were expenditures of \$450.00 to NICS for the training seminar for Bary Lusby, Ron Schneider and Ed Burk. Additionally there were expenditures of \$115.48 to Bary Lusby, \$115.48 to Ron Schneider and \$117.48 to Ed Burk for reimbursement for expenses to the training by NICS in West Virginia. The current balance of the funds is \$15,942.90 Jack Scheben noted that the balance numbers were transposed on the Treasurer handout. This will be fixed. Motion by John Scheben to accept the report. Rod Bell seconded the motion. The motion passed unanimously. There were no further reports.

IX. Old Business

X.

The names of the committee members, business and addresses will be added to the website by the next meeting.

There was a brief report on the NKEPC Command Bus. Currently the new bus has been painted and new lettering has been completed by Crux. The antenna will be completed next week.

There was discussion over the phones lines in the bus and how best to complete same. It was decided that they be removed. There is still some cabinet work to be completed and new lenses for the light bar are needed. A suggestion was made to have the NKEPC website added to the bus. Mike Meister volunteered to have this printed and applied to the bus.

XI. New Business

Ron Schneider informed the group on the W. R. Grace Company cleanup in Wilder regarding asbestos.

Rod Bell stated that the Kentucky Center for School Safety will be placing the Shelter in place program on its website. There was also a discussion regarding the restock of the SIP brochures as the number is getting low. There was a motion by Ron Schneider to purchase an additional 15,000 brochures with the updated contributors logos. This was seconded by Rod Bell. The motion passed unanimously.

Mike Meister raised the idea of purchasing magnets for the organization. He will get a price and present it back to the committee.

Red Cross brochures on the different alert level were distributed. The members were informed that the Red Cross has more for those interested.

Rob Haney was curious to see if we could not get added to the NOAA weather alert system for hazardous materials releases. This will be looked into.

Ron Schneider stated that Campbell County will have a functional exercise April 22nd at Newport on the Levy. Also on May 20th Texas Emergency Response Subcommittee will be conducting a tabletop exercise in Cincinnati and for more information contact Charlie Perry.

Mike Meister mentioned that OUSAIHA will be hosting Bioterrorism seminars on August 22 at Kehoe Auditorium at the University of Cincinnati.

Next meetings

Sub committee meetings May 14th at 1400 at the Campbell County Training Center, 10 Fire Training Drive, Highland Heights, Ky.

Regular meeting May 28th at 1400 at the Campbell County Training Center, 10 Fire Training Drive, Highland Heights, Ky.

Rod Bell made the motion to adjourn. Bob Stark seconded the motion. Motion to adjourn passed unanimously.

Respectfully submitted

Edward Burk
Secretary