



Minutes

March 26, 2008

1400

I. Call to Order

Rod Bell called to order the meeting of the Northern Kentucky Emergency Planning Committee at 1407, Wednesday March 26, 2008 at the Sanitation District #1, 1045 Eaton Drive, Fort Wright, Kentucky.

II. Pledge of Allegiance

Rod Bell led the pledge of allegiance.

III. Roll Call

Present

Jeff Bechtold

Rod Bell

Ed Burk

Bill Dorsey

Mike Flannery

Rick Ginn

Dan Maher

Ed Morris

Tom Peterson

Kirk Reinhart

Jack Scheben

John Scheben

Ron Schneider

Evie Van Herpe

Jonathan Zimmerman

IV. Introduction of Guests

Scott Bowden

Ron Stewart

Clint Ravenscraft

V. Approval of minutes

Bill Dorsey made the motion to accept and approve the January 23, 2008 minutes. Tom Peterson seconded the motion. The minutes were approved by a unanimous vote.

VI. Committee Reports

Rod Bell reiterated the committee assignments.

The Planning Committee will be comprised of the following: Dan Maher, Bill Dorsey, Ken Knipper and anyone who wanted to attend. Ron Schneider will chair the committee by virtue of his position as Vice Chair of the NKEPC.

The Grant Committee will be comprised of the following: Dan Maher, Mike Meister and Secretary Ed Burk as the chair.

The Training Committee will be comprised of the following: Rod Bell, Jeff Groneck and other that wish to attend. Jeff Bechtold volunteered to be a member of the Training Committee along with Kirk Reinhart.

Planning Committee

Ed Burk recommended that all the plans that were submitted to the planning committee be approved as recommended at the subcommittee meeting two weeks prior. Dan Maher made the motion to accept and approve the submitted plans and changes for submission to the state for review. Ron Schneider seconded the motion. The motion was approved by a unanimous vote.

Grant Committee

Ed Burk stated that we were up to date and that we should be compliant for the upcoming grant period.

Training Committee

Ed Burk put together a list to meet the goal of ICS compliance. Ed reported that 14 of the membership at this time have IS 100 and IS 200. There were 8 members that have IS300 and 6 have IS 400. Ed reported that 14 of the membership at this time have IS 700 and 9 have IS 800. We have yet to hear from 8 members that need to respond. Rod Bell reiterated the importance of completing the courses. Ed Burk requested that any who complete any of the courses to let him know that by email.

VI. Presidents Report

Rod Bell mentioned that he is happy with Mike Meister's efforts in expanding the reach of the NKEPC in his working community and business contacts.

Rod bell mentioned the status on the regional Fingertip booklets. He mentioned the regional effort and buy in by the local entities. Ed Burk asked if we had a cost estimate for the regional

effort. Rod Bell stated that the cost at 20,000 the price would be \$.91 each. He mentioned the possibility of working with USEPA Region 3 and 4 to having a joint training and conference.

Rod Bell would like to have a better Tier 2 reporting procedure.

VII. Secretary/Treasurers Report

Ed Burk presented the financial report for NKEPC from last meeting. The beginning balance of the funds is \$25,478.82. There were no expenditures. The ending balance of the funds is \$25,478.82.

He also presented the NKEPC Bus Fund account as follows: there was no activity for the period so the beginning and ending balance of the fund is \$537.20.

Mike Flannery asked if there was the possibility of the state taking any of our current funds. Ed Burk stated that he does not believe that they can take any of our current funds, however they may not give us funding in the future.

Kirk Reinhart made the motion to accept and approve the treasurer's report for March 26, 2008. Mike Flannery seconded the motion. The motion was approved by a unanimous vote.

VIII. Old Business

Kirk Reinhart mentioned that the Command Bus that was funded by UASI funding is at Florence and the protocol for use has been sent out. The bus was used at Turfway last weekend. Both Kirk and Dan Maher stated that the NKEPC bus is still important and viable since there may be scheduling conflicts with the UASI Command Bus. Kirk mentioned some of the features on the new bus. He also mentioned that if the bus is requested for an emergency the appropriate dispatch center will send personnel to man the bus. If it is a planned event then the requesting agency will supply personnel.

Ed Morris stated that we may have a bus available for the Shelter in place information. Ed Burk made a motion to spend up to \$5,000 for the wrap expenses. Kirk Reinhart seconded the motion. The motion was approved by a unanimous vote. Ed Burk asked would it be possible to distribute other information on that specific bus such as Fingertip books. Ed Morris stated that he would check. He was asked how many buses of TANK were wireless and could that be added to the command Bus. Ed Morris stated that may be a possibility after the fleet is done but that is not within his purview.

Rod Bell wanted to entertain a motion to increase the number to 9,000 of Fingertip Books to purchase. There was some discussion and decision to wait until the next meeting. Rod Bell will get some information regarding the pricing.

Bill Dorsey made a motion to have a committee to review the Bus Wrap being Mike Flannery, Ed Burk, Kirk Reinhart, Rod Bell, Ed Morris and Tom Peterson. Dan Maher seconded the motion. The motion was approved by a unanimous vote.

Rod Bell asked about the solicitation letter for financial support of the two busses. Kirk Reinhart stated that there are letters of support from the entire respective Chief's Associations. Ed Burk requested assistance in physically sending the letters out. Kirk Reinhart volunteered along with the mailings.

Ed Burk made a motion to spend up to \$537.50 from the Bus Fund to finance the mailing of the request letters. Bill Dorsey seconded the motion. The motion was approved by a unanimous vote.

IX. New Business

Rick Ginn mentioned some of the equipment that GC Hazmat uses and has been ordered. They are awaiting delivery. GC Hazmat has two grants outstanding for Gator vehicles at this time.

Ron Schneider mentioned that the new WISER program is out. He also mentioned some of the issues with the Tier 2 submissions going to a past president in Campbell County. He has made some efforts in getting the right information to the state and feds to correct the problems.

Rick Ginn mentioned the new 2008 ERG books will be out soon and that there will be some significant changes and increase in information in the book.

Jack Scheben mentioned the funding obtained by Clermont County for a commodity flow study. He wondered if this was something that the NKEPC would like to pursue. Jonathan Zimmerman stated that we will probably find that the chemicals will reflect what we have in most of our fixed facilities. Tom Peterson stated that he would do some research on the costs and results from Clermont County. This will be tabled for the time being.

Evie Van Herpe wanted to introduce Scott Bowden from the Health District. Evie announced that she will be retiring and Scott will be replacing her. Evie Van Herpe made a motion to appoint Scott Bowden to the NKEPC as a committee member. Bill Dorsey seconded the motion. The motion was approved by a unanimous vote. Rod Bell and Bill Dorsey expressed their appreciation for the work that Evie has done on the committee.

Bill Dorsey wanted to introduce Ron Stewart from Evergreen Environmental Services. He is the marketing director for the company. He wanted to express that the company wants to work with the community and expand the business in the right way. He apologizes for any inconvenience and turmoil that they may have created in the past. He stated that he went to each of the EM Directors to make a personal contact and apologize.

Ron Schneider mentioned that the USCG is having a tabletop on July 9th but it is still in the planning process. This is part of the area port security committee meeting.

Tom Peterson mentioned the Clermont County functional exercise on April 4th.

The meeting adjourned at 1521.

Next meeting:

Regular meeting May 28, 2008, 2:00 p.m. at the Schwan's Food Manufacturing, Inc.,
7605 Empire Drive, Florence, KY.

Respectfully submitted,

Edward Burk
Secretary