



Minutes

March 22, 2006

1400

I. Call to Order

Vice Chairman Ron Schneider called to order the meeting of the Northern Kentucky Emergency Planning Committee at 1410, Wednesday, March 22nd, 2006, at the Kenton County Homeland Security & Emergency Management Office, at 303 Court Street, Covington, Kentucky.

II. Pledge of Allegiance

Ron Schneider led the pledge of allegiance.

III. Roll Call

Present

Edward Burk

Rick Ginn

Jeff Groneck

Ken Knipper

Dan Maher

John Morawetz

Ed Morris

Kirk Reinhart

Jack Scheben

John Scheben

Ron Schneider

Evie Van Herpe

IV. Introduction of Guests

Tom Peterson - Red Cross

Mike Flannery - Interplastics

V. Approval of minutes

Ken Knipper made the motion to accept and approve the January 25th, 2006 minutes. Kirk Reinhart seconded the motion. The minutes were approved by a unanimous vote.

VI. Committee Reports

Planning Committee

Ed Burk reported that EHS facilities have been visited and plans reviewed for the current year. The following is the report on the facilities in the area: Boone County has 7 facilities that

required administrative changes and 3 facilities that have no changes for the year. Campbell County has 5 facilities that require administrative changes and Kenton County has 4 facilities with administrative changes, one new plan to be reviewed by the SERC, 2 updated plans to be reviewed by the SERC and one plan to be removed, that being the Sanitation District that has removed chlorine from their process. Dan Maher made the motion to accept and approve the plans for submission to the state. Ken Knipper seconded the motion. The motion was approved a unanimous vote.

Grant Committee

Ed Burk reported that there is a requirement to submit a grant request to the state before the 30th of April. Last year we asked for \$10,000. We requested \$3,000 for right to know, \$1,000 for supplies, \$3,000 for training and \$3,000 for travel related to training. We received \$469.41 for right to know, \$1,000 for supplies, \$3,000 for training and \$1,000 for travel for a total of \$5,469.41. Ed Burk is proposing that we request \$4,000 for right to know to help fund the pending bus wrap, \$3,000 for training and \$3,000 for travel. He stated that a copy of what is used on the bus in West Virginia was sent to all members and was hoping that we could get an answer form the state to see if we could expend right to know funds on this venture. It is his belief that this is within the guidelines. Ron Schneider made the motion to accept and approve the budget proposal request. Kirk Reinhart seconded the motion. The motion was approved by a unanimous vote.

After the approval of the Budget request there was discussion on way the state and NKEPC track the funds.

Training Committee

There was discussion of the KEMA/KENA/APCO conference for the year. Originally the conference was moved to Owensboro last year from Lexington. The thought was to move the conference around the state. The conference this year is again going to be in Owensboro.

VII. Presidents Report

Ron Schneider reported to the committee that the state forwarded a copy of the Tier II funding that the state received. The three NKEPC counties facilities sent the state \$24,040 and received back \$5,469.41. Other counties in Area 7 send down less but get back significantly more in funds. At this point there does not seem to be a discernable method in the distribution of funds.

Ed Burk mentioned that Larry Atwell and Mike Mauser have left the SERC and at this point there is no representation on the SERC from Northern Kentucky. Rick Ginn made the motion to send a letter to the SERC to encourage more representation from Northern Kentucky. Dan Maher seconded the motion. The motion was approved by a unanimous vote.

Ron Schneider mentioned his continued work on trying to secure information to see if there are more facilities that we need to inspect. Ed Burk mentioned that he was working with the Northern Kentucky Area Planning Commission and the Occupational License office to see if we can obtain the National Industrial Codes (NIC) and display them graphically. Also mentioned was the working with the local fire departments and their inspections processes.

VIII. Secretary/Treasurers Report

Ed Burk mentioned that he received a call from a state representative taking a poll on whether or not we should change the reporting requirements for hazardous waste reporting. It was being proposed to change the KARs to be in compliance with the federal requirements. Currently the state requires that a hazardous waste report be sent to the state, the fire department and the respective county Judge Executive. The change would be that only the state and the fire department would get the information. Ed Burk stated that this is a method of checking what chemicals are out there.

Ed Burk presented the financial report on spending by the NKEPC from the January meeting and the last few months. The beginning balance was \$18,720.71. The following expenditure was made; check # 1077 to Dane Boggs for work on the website for \$87.50. The ending balance of the funds is \$18,633.21.

Ed Burk presented the NKEPC Bus Fund account as follows: there was no activity for the period so the beginning and ending balance of the fund is \$537.20.

Rick Ginn made the motion to accept and approve the treasurer's report for January. Jack Scheben seconded the motion. The motion was approved by a unanimous vote.

IX. Old Business

Ron Schneider stated that the marine band radios have been installed in the Command Bus and that the awning was removed.

There was further discussion on the TANK bus RTK information on what we wanted to put on the bus. Some suggestion was reference to the information in the phonebook. Kirk Reinhart made the motion to begin getting the artwork for the bus. Dan Maher seconded the motion. The motion was approved by a unanimous vote

There was discussion on the requirement of LEPC members getting their ICS training completed. At this time we are recommending NKEPC members take the IS-100 (ICS), IS-200 (ICS), IS-700 (NIMS), and IS-800 (NRP) courses from the FEMA website <http://training.fema.gov/EMIWeb/IS/crslst.asp> These classes deal with Incident Command, the national Incident Management System, and the National Response Plan respectively. It has been presented to industry for their compliance by the Governor. We are also requesting that the members forward copies of the completed certificates to the secretary for filing.

There was discussion of the publishing of home phone numbers. Kirk Reinhart made the motion to not publish the home phone numbers of the membership. Jeff Groneck seconded the motion. The motion was approved by a unanimous vote

X. New Business

Rick Ginn mentioned to the membership the availability and expertise of the Greater Cincinnati Hazardous Material Unit. There was also discussion of equipment that the Cincinnati UASI group may have available for placement in the Northern Kentucky area.

John Morawetz presented information to the members on the Acute Exposure Guideline Levels (AEGs). The information was specific to ammonia and chlorine. The website of www.epa.gov/oppt/aegl has more information on the subject.

Ed Burk made the motion to accept and approve Mike Flannery for membership to the NKEPC. Kirk Reinhart seconded the motion. The motion was approved by a unanimous vote

Kirk Reinhart made the motion adjourn. Ron Schneider seconded the motion. The motion was approved by a unanimous vote. The meeting adjourned at 1530.

Next meeting

Regular meeting May 24, 2006, 2:00 p.m. at the Campbell Count Fire Training Center, 10 Fire Training Drive, Highland Heights, KY Kentucky.

Respectfully submitted

Edward Burk
Secretary