

Minutes

January 29, 2003

1400

I. Call to Order

Chairperson Jeff Kersten Call to order the meeting of the Northern Kentucky Emergency Planning Committee at 1401, Wednesday, September 25, 2002 at Erlanger Fire Department, Erlanger, Kentucky

II. Pledge of Allegiance

Jeff Kersten led the pledge of allegiance.

III. Roll Call

Present

Rod Bell

Edward Burk

Mike Giordano

Jeff Groneck

Jeff Kersten

Ken Knipper

Bary Lusby

Dan Maher

Ed Morris

Jack Scheben

John Scheben

Bob Stark

Evie Van Herpe

Rick Watkins

IV. Introduction of Guests

Charles Korzenborn

Kirk Reinhart

John Morawetz

Ron Schneider

Taisha Rojas

V. Approval of minutes

Mike Giordano made the motion to accept and approve the September 25th minutes. Ken Knipper seconded the motion. The minutes were approved unanimously.

Dan Maher made the motion to accept and approve the November 23rd minutes. Bary Lusby seconded the motion. The minutes were approved unanimously.

VI. Committee Reports

A. Planning

Rod Bell informed the committee that the Tab Q-7 facilities were in order. Bary Lusby informed the group that there would be a new plan for Bluegrass Meats for the committee to review. Dan Maher stated that they were conducting visits in Boone County. Ron Schneider stated that there were no changes for Campbell County. There was a reminder that the plans were due to the NKEPC by March 1st and that the certifications would need to be to Rick Watkins by April 1st. This was simply a reminder for the subcommittee members.

B. Compliance:

Bary Lusby stated that he had another lead on a potential Ammonia facility in Kenton County. There will be a follow up at the next meeting. There was some discussion regarding the need to review the NKEPC Bylaws. The last review was completed January 26, 200 with the one prior completed October 28, 1998. There was a need to have the bylaws reviewed.

C. Training

Ken Knipper stated that he would have more information on training for later in the year. Rick Watkins stated that there would be an LEPC orientation class April 17th at the Walton Armory. He further stated that there were plans to have a CAMEO class in May. The National Institute for Chemical Safety (NICS) was conducting an 8-hour class in Charleston West Virginia on March 25th. The cost of the class was \$150 if registered by February 1st. Ed Burk made a motion to send 3 people to the class with KyERC approval. Ken Knipper seconded the motion. The motion passed unanimously.

D. Grant

Ed Burk received the check for \$5,756.17 from Rick Watkins from the grant request that was submitted. This was not the full amount requested of \$10,000.00. We are still waiting on information from the KyERC for the next grant period.

VII. Presidents Report

Nothing to report.

VIII. Secretary/Treasurers Report

Ed Burk presented the financial report on spending by the NKEPC for the last few months. The beginning balance was \$11,297.92. There were expenditures of \$120.25 to the Community Recorder for the legal notice for meetings for 2003. Additionally \$192.50 to Dane Boggs for work on the NKEPC web site. The current balance of the funds is \$10,985.17. Motion by Mike

Giordano to accept the report. Dan Maher seconded the motion. The motion passed unanimously. There were no further reports.

IX. Old Business

Rod Bell informed the group of the Shelter in Place program was added to the NKEPC website. He would like to see more of this get out to the police and fire departments and enlist their aid in getting the information out to the public. Ed Burk informed the group that he had contact with the local cable station and they were willing to put a show on the cable channels on shelter in place.

Jack Scheben distributed two articles to the group for their reading.

There was discussion regarding the mobile command bus. Ed Morris reported that most of the equipment was transferred to the "new" bus. There were some holdups regarding the actual wiring etc. Kirk Reinhart will work with Ed Morris to get the bus completed.

There was discussion regarding the website. The names of the committee members, business and addresses will be added to the website by the next meeting.

X. New Business

There was a discussion of goals for the NKEPC for the upcoming year. The goals that were agreed upon for the future year will be Shelter in place training and education, increase the media membership in the organization and update and review the bylaws of the organization.

There was a motion by Ken Knipper to add Ron Schneider to the NKEPC membership. Ed Burk seconded the motion. The motion passed unanimously.

There was a motion by Ed Burk to add John Morawetz to the NKEPC membership. The motion was seconded by Rod Bell. The motion passed unanimously.

Next meetings

Sub committee meetings March 12th at 1400 at St. Luke West, Florence, Ky.

Regular meeting March 26th at 1400 at St. Luke West, Florence, Ky.

Motion to adjourn passed unanimously. The meeting ended at 1547.

Respectfully submitted

Edward Burk
Secretary