



## **Minutes**

**January 25, 2006  
1400**

### **I. Call to Order**

Vice Chairman Ron Schneider called to order the meeting of the Northern Kentucky Emergency Planning Committee at 1405, Wednesday, January 25, 2006, at the Erlanger Fire Station, 515 Graves Road, Erlanger, Kentucky.

### **II. Pledge of Allegiance**

Ron Schneider led the pledge of allegiance.

### **III. Roll Call**

Present

Mike Giordano

Jeff Groneck

Ken Knipper

John Morawetz

Ed Morris

Brad Murphy

Kirk Reinhart

Jack Scheben

John Scheben

Ron Schneider

Evie Van Herpe

Rick Watkins

### **IV. Introduction of Guests**

Tom Peterson - Red Cross

Ed Sulick - Interplastics

Mike Flannery - Interplastics

### **V. Approval of minutes**

Brad Murphy made the motion to accept and approve the September 28<sup>th</sup>, 2005 minutes. Ed Morris seconded the motion. The minutes were approved by a unanimous vote.

Mike Giordano made the motion to accept and approve the November 16<sup>th</sup>, 2005 minutes. Jack Scheben seconded the motion. The minutes were approved by a unanimous vote.

## **VI. Committee Reports**

### **Planning Committee**

Ron Schneider stated Campbell County would begin to visit the EHS facilities on February 1<sup>st</sup>. Kirk Reinhart stated that Kenton County would begin February 1<sup>st</sup>. There was no one from Boone County to note the inspections. The only plan that the group was aware that would be new will be Club Chef in Kenton County. Trauth Dairy may be adding to their facility that may impact the plan. There was a list of tier II reporting agencies that were reporting that was sent by the state this year. We need to follow up to insure that they are continuing in their respective reporting.

### **Training Committee**

Ken Knipper stated that the group was looking at a number of online courses that would be beneficial to the members. He is looking for suggestions from the members that would merit review. He also strongly suggests that members of the NKEPC take the IS-100 (ICS), IS-200 (ICS), IS-700 (NIMS), and IS-800 (NRP) courses from the FEMA website. <http://training.fema.gov/EMIWeb/IS/crslist.asp> These classes deal with Incident Command, the national Incident Management System, and the National Response Plan respectively. It has been presented to industry for their compliance by the Governor.

Brad Murphy shared with the group some of the information that was brought back from the EPA conference. He spoke about the GETS system for communication during emergencies. This system gives priority for your phone and cell systems.

Ken Knipper stated that the conference was very worthwhile attending. There was a lot of information on technology and case studies at the conference. He believes that it was money well spent and encourages others to go next year.

### **Grant Committee**

No report other than information sent from the KyERC to the LEPC's.

## **VII. Presidents Report**

Ron Schneider reported to the committee that the Sanitation District received an Award for Risk Reduction regarding the removal of chlorine from their facility by the Alliance for Chemical Safety.

Ron Schneider stated that Rod Bell did attend the Clermont County LEPC meeting and made a presentation to them on the NKEPC and proposed better interaction.

## **VIII. Secretary/Treasurers Report**

Ron Schneider presented the financial report for Ed Burk on spending by the NKEPC for the September meeting and the last few months. The beginning balance was \$16,236.72. The funding from the state for \$5,469.41 was deposited to the account. The following expenditures were made:

check #1070 to USA Net hosting for website work for \$ 239.40,  
check # 1071 to USEPA for conference fees for \$300.00,

check # 1072 to Dane Boggs for work on the website for \$70.00,  
check #1073 to Ken Knipper for conference reimbursement for \$843.74,  
check # 1074 to Brad Murphy for conference reimbursement for \$987.29,  
check #1075 to the Cincinnati Post for 2006 ads for \$133.99,  
and check #1076 to Community Press for 2006 ads for \$411.00. The ending balance of the funds is \$18,720.71.

Ron Schneider presented the NKEPC Bus Fund account as follows: there was no activity for the period so the beginning and ending balance of the fund is \$537.20.

Ken Knipper made the motion to accept and approve the treasurer's report for September. Brad Murphy seconded the motion. The motion was approved by a unanimous vote.

## **IX. Old Business**

Ron Schneider reported that we have received a marine band radio for the bus. This will be placed into the bus when the weather is warmer. Also there is a ground wire that needs to be installed and this will be done at the same time. The awning was removed due to damage. Ken Knipper made a motion to remove the awning and see about a replacement. Jeff Gronck seconded the motion. The motion was approved by a unanimous vote.

There was a question By Kirk Reinhart regarding cost of wrapping the bus with Shelter in place information. Ed Morris stated the cost would be about \$6,000. Rick Watkins stated that he was still in the process of getting approval to spend funds on this project.

## **X. New Business**

Kirk Reinhart brought up the idea of publishing home numbers was a bad idea. The idea for work numbers is okay but home numbers was brought up at the last meeting.

Ron Schneider brought up the point that the NKEPC mailing address is not on the web site for those people who complete Tier II reports. Also we need to work on the links for the Tier II compliance with the state.

There was discussion of using the National Industrial Codes (NIC) to research and discover if we were insuring that all appropriate industries were compliant with reporting. We are trying to get with the licensing boards with better lists. There was a suggestion of contacting the State Fire Marshal. There was discussion of getting the information onto a GIS system. Additionally there was discussion on the determination of quantities of chemicals and weights.

There was mention of the fact that his area has no representation on the SERC since Mike Mauser and Larry Atwell were not reappointed to the commission.

Next meetings

Sub committee meetings March 8, 2006, 2:00 p.m. at the Kenton County HSEM Training Room, 303 Court Street, Covington, Kentucky.

Regular meeting March 22, 2006, 2:00 p.m. at the Kenton County HSEM Training Room, 303 Court Street, Covington, Kentucky.

Respectfully submitted

Edward Burk  
Secretary